



MEMORANDUM OF UNDERSTANDING

Between

Aging Together

and

Rappahannock 2024 Expo Exhibitors

This Memorandum of Understanding (MOU) sets the terms and understanding between Aging Together **and the organization completing the 2024 Rappahannock Expo Registration**, the purpose of commitment to participate as a Vendor/Exhibitor in the **Wednesday, September 18, 2024**, Rappahannock County Art of Aging Lifestyle and Wellness Expo.

Background

The cost of the privilege to participate in the Rappahannock County Art of Aging Lifestyle and Wellness Expo is to be underwritten by a generous grant from the Rappahannock Department of Social Services.

The Rappahannock County Art of Aging Lifestyle and Wellness Mini Expo will be held at the Reynolds Memorial Baptist Church, Sperryville, VA, which will accommodate no more than thirty-four (35) Vendor/Exhibitors utilizing six-foot tables.

Purpose

No monies will be collected from individual Vendor/Exhibitors, as is the norm for confirmation of participation in an Expo/similar event. In lieu of monies, which traditionally represent a Vendor/Exhibitor's commitment to participate, Aging Together is requesting that this commitment be demonstrated in writing via the tool of this MOU. It is of utmost importance for the success of this event that all registered Vendors/Exhibitors be committed and present for the event.

The above goals will be accomplished by undertaking the following activities:

- ❖ All Vendors/Exhibitors will be approved in writing by Aging Together.
- ❖ Vendor/Exhibitors will sign the MOU committing to be present at the Reynolds Memorial Baptist Church location on, **Wednesday, September 18, 2024, from 10am – 1pm, with setup complete no later than 930 am on the day of the event**, to staff a Vendor/Exhibitor table to represent their individual organization to

- the public attending the event.
- ❖ Aging Together will provide one six-foot table and at least one chair for each Vendor/Exhibitor Organization at a location within the Reynolds Memorial Baptist Church Hall facility/indoors and will be responsible for setup and teardown of said tables and chairs.

Reporting

Aging Together will evaluate adherence of this agreement as needed.

Funding

This MOU is not a commitment of funds. Aging Together is suggesting that each Vendor/Exhibitor Organization provide an *Expo Door Prize* in the form of a Gift Card, not to exceed Twenty-five Dollars (\$25.00). This is not a requirement. Provision of a Door Prize is at the discretion of the individual Vendor/Exhibitor Organization.

Duration

This MOU is at-will and may be modified by mutual consent of authorized members of Aging Together and Vendor/Exhibitors. This MOU shall become effective upon signature and will remain in effect until modified or terminated by any one of the partners by mutual consent.

Acknowledgement of receipt, understanding and consent of this MOU is made by completing the Rappahannock Expo Registration. Do not complete the registration if you do not consent.